

<b>Title of Meeting: Comely Park Parent Council Meeting</b>	
<b>Venue of meeting: Staff Room, Comely Park School</b>	
<b>Date of meeting: 29 October 2008</b>	
<b>Attendees:</b> Mr Watkinson, Dougie Kennedy, Mel Brookes, Barry Smart, David Henderson, Stuart Duncan, Mrs Simpson, Dawn Anderson, Sheila Ferguson	
<b>Apologies:</b> Fin Goddard, Brian Cassidy	
1	<b>Welcome</b> Dougie welcomed everyone to the meeting.
2	<b>Minutes from last meeting</b> Dougie ran through the action points arising from the last meeting. Those present updated the meeting with action taken: -  <b>Weatherproof noticeboard:</b> this has now been order by Mr Watkinson and will be installed by the P2 entrance asap.  <b>Car parking in bus stops/on yellow zigzag lines:</b> After Dougie contacting the police regarding this, spot checks were made by the police, but they focused on the double yellow lines by the Games Hall, rather than on Griffiths Street. Mr Watkinson will remind parents in the next newsletter that the yellow zigzag lines are there to help keep children safe & that they must not park on them at any time.  <b>Double gates by Formula 1:</b> Mr Watkinson has asked the Council for a new sign to go on these gates, which will advise that the gates will be locked at key times and will advise delivery drivers to phone the main school number to gain access. Mr Watkinson will also remind parents in the next newsletter not to park in the playground when collecting children from Kids Club.
3	<b>Playground improvements</b> Barry and Mel presented the Vision Plan for the playground improvements and a general discussion followed on the ideas for the various Zones and which ones we should start with. We agreed to start with the Challenge and Sporty Zones, subject to obtaining our first funding source via Awards for All. Barry will look at cost estimates for the playground markings for the Challenge Zone and Sporty Zone and Sheila agreed to look at estimates for the Quite Zone. Mel will get estimates for the Imagination Zone. Stuart will chase Elspeth (landscape architect).  The next Pupil Council meeting is on Friday 21 November at 12.30pm – Mel, Barry and Sheila will attend to update pupil reps and to involve them in the next stage of the playground design process. Penny Martin (Grounds for Learning) is coming to speak to school staff on 1 December.
4	<b>Funding Streams</b> Mel will put together a definitive list of all funding streams for the playground, which potentially include Awards for All, RBS Supergrounds, MacRobert Trust, Woolworths, Asda Foundation and via Grounds for Learning's website.  Mel will write and submit the Awards for All application asap, the outcome of which we will hear within 4-6 weeks after submission.
5	<b>Date of next meeting</b> Our next (extra) meeting will be on Wednesday 3 December at 7.30pm in the Staff Room, to discuss progress with the playground improvements.

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